

St. Francis of Assisi Catholic Church - Frisco, Texas



Monthly Parish Pastoral Council Meeting - MINUTES (2nd Wednesday of each Month)

Wednesday, May 11, 2011

*Chair: Chris Sulak
Vice-Chair: Mauricio Frye*

7:00 p.m. = Meeting Starts

8:30 p.m. = Adjourn

Attendees: Msgr. Larry Pichard, Father Vincent Anyama, Ministry Commissioners & At-Large Members

Location: St. Francis of Assisi – San Damiano Room

Please read: Last month's meeting minutes (before meeting)

Please bring: n/a

Opening Items

- (7:00) Call to Order
- (7:01) Opening Prayer
- (7:06) Roll Call
 - Melissa Silvestro contacted Chris to be excused from meeting

Chris Sulak
Father Larry
Scribe

Generic Business

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Old Business

- (7:10) Approval of Minutes
 - Council decided to postpone approval 2 months worth of meeting minutes for June's meeting
- (7:15) Building & Capital Campaign Update
 - Panels to be placed around courtyard this week to present brick samples as well as other building components for the new church
 - Sections of the courtyard will be torn down near KDO during the initial phases of construction
 - Underground utilities to be installed so area can be ready for the summer and still allow access to the current facilities
 - Some parking areas will be inaccessible
 - Entrances to the current facilities will be rearranged
 - VBS this summer will be taken into account during this change
 - Handicapped access will be monitored to ensure it is not affected during construction
 - A 6ft. fence will be placed around the entire construction area
 - Construction of the new church is currently slated to begin mid to late August with an estimate completion date of December 2012
 - Currently all permits are being submitted and some of them have already been approved in preparation for groundbreaking ceremony with Bishop Farrell possibly in late summer
 - Charlie Donner working with banks in getting approval and processing on notes for the building
 - Instructions and maps on how to move around the facilities during the construction

ALL

Steve and Father Larry

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will be made available in the bulletin

- Utility work slated to take place during June and July – contracts are now being negotiated
- Drivable areas around the building will be covered with metal plates covering holes during the construction
- Access will be near the main mailbox and around the front of the current church
- Church and Chapel construction will begin at the same time
- (7:25) Parish Council Openings and Finance Council Requirement Chris & Brad
 - Brad discussed that 5 candidates have been identified for the current at-large positions and in addition the chair and vice chair are also open
 - The secretary position is also open (non-voting)
 - New Diocese Constitution dictates that someone from the Parish Council needs to have a seat in the Finance Council
 - By June we need to make a decision as to who that member will be
 - The person filling the position cannot be an at-large member – the new position will need to be added to the Parish Council bylaws.
 - Mauricio suggested we make a motion so the Parish Council would vote on identifying a candidate for that position
 - Mauricio made a motion to amend the bylaws to include Parish Council/Finance Council member , the motion was seconded, there was discussion and the motion passed. Father Larry approved motion presented by the Parish Council.
 - Mary made a motion to nominate Maria Fe Sala to be the new Parish Council/Finance Council position, the motion was seconded, there was discussion and the motion passed. Father Larry approved motion presented by the Parish Council.
 - Mauricio made a motion for the 5 nominated candidates to fill the open at-large positions and be accepted into the Parish Council, the motion was seconded, there was discussion and the motion passed. Father Larry approved motion presented by the Parish Council.
 - Brad made a motion to offer the secretary position to Gina French, the motion was seconded, there was discussion and the motion passed. Father Larry approved motion presented by the Parish Council
 - Chris opened up a discussion about the chair and vice-chair to be vacated soon.
 - Chris formally presented the findings by the search committee which included Gary, Chris and Luis.
 - Brad was asked to leave the meeting for a few minutes while discussion on chair position was taking place
 - Rachel made a motion to nominate Brad as the new Parish Council Chair, the motion was seconded, there was discussion and the motion passed. Father Larry approved motion presented by the Parish Council.
 - Brad was invited back to the meeting and will be the new Parish Council Chair beginning in June
- (7:55) Retreat Planning, Dates, Themes ALL
 - There are 2 dates available, but there seems to be conflicts with those dates, including July 30th where a Vocations Retreat will take place
 - August 20th is the new proposed date from 7:30am to 5:00pm
 - Chris will be checking on availability either in the current facilities or another building outside of the church (i.e. Frisco Library, etc.)
 - Retreat Themes:
 - Gary proposing theme on Rediscovering Catholicism – he gave everyone a copy of the “Rediscovering Catholicism” book by Matthew Kelly
 - Carlos proposed a theme from our inspiration from Mother Theresa and St. Francis on how everyone can accomplish anything
 - Geralyne suggesting themes that were noted during the search interview for the at-large positions:
 - CULTURE INTEGRATION
 - Better integration of cultures.
 - Integration of the Hispanic/Anglo parishioners. It needs to start with the youth (20-35 age group) as they are bilingual – possible area of focus for the Young Adults group

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- Joint language ministry (English and Spanish as 2nd language)
 - Pastoral approach/guidance to integrate ministry participation
 - Interaction between Spanish & English ministries – focus on engaging younger bilingual parishioners to help bridge the cultural/language gaps and help facilitate participation across the entire parish

 - EXPAND THE NEWCOMER PROGRAM.
 - Goes hand in hand with Stewardship
 - Newcomer Welcome – try to engage newcomers in a parish ministry when they join; they would be more likely to remain an active parishioner for the long haul.

 - MUSIC
 - Changes in music needed with more parishioner involvement
 - Better choir-parishioner communication

 - PARISH EVENTS
 - Events hosted by Parish (ex. Msgr Larry’s Lenten talk with Dinner) – invite specific families and ask them to RSVP; should boost attendance and participation
 - The specific invite to a small (150-200) gathering is a great idea. That would be awesome to mix and mingle all different types of newcomers and/or inactive parishioners

 - FAITH EDUCATION
 - More education of the “Why’s” of our Catholic Faith & Tradition
 - Is there a need for more education on 'being Catholic'. (Why Catholic & RCIA require a longer term commitment, perhaps a series of 'one time' lectures)
 - Tie traditions back to scripture – educate the parishioners.

 - PARISHIONER PARTICIPATION
 - Over-engaged Parishioner Burnout – how do we help those very active parishioners from reaching burnout and dropping potentially all of their activities?
 - How to get different people to volunteer?
 - “Invite” people to participate
 - Educate parishioners on what is available
 - Draw new people in – younger, with families

 - MINISTRIES
 - Is this the time to re-evaluate the 100+ ministries we have and focus on certain ones?
 - As growth accelerates, focus on strengthening ministries' capabilities, inclusiveness etc

 - MISCELLANEOUS
 - Manage parish communication better
 - Reach out to parish youth for a council candidate (Fr. Vincent? Direct request to youth ministry leader.)
 - Get the Welcome Committee involved in the retreat (probably just ideas- not necessarily getting the person at the retreat)
- (8:10) Emergency Reaction Planning
 - Father has contacted the Diocese and there is currently no model in place for churches,

Mary/ALL

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but there are current plans for schools.

New Business

- (8:15) Respect during the Liturgy of the Eucharist Carlos Flores
 - Due to the length of the meeting this item will be covered during the next meeting
- John Paul II Scholarship
 - School has contacted our Parish to provide a \$15,000 yearly scholarship to a student – not necessarily a St. Francis parishioner
 - St. Francis has already donated an estimated \$1 million to help support JPPII
 - Other parishes in the diocese have already participated
 - Father Larry is suggesting we ask other Parishes how they have participated in this scholarship program.
 - Carlos made a motion to 4 year commitment of \$15,000 a year for four years, the motion was seconded, there was discussion, but Mauricio suggested we table the topic until we gather more information and details on any existing guidelines about the program.
 - Chris made the motion to table the topic until more information is gathered, the motion was seconded, there was discussion and the motion passed.
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Closing Items

- (8:20) Words from Fathers Fathers Larry & Vincent
- (8:25) Motion to Adjourn – Mauricio made the motion, the motion was seconded, there was discussion and motion passed to adjourn. Anyone
- (8:27) Closing Prayer Father Vincent
- (8:30) Adjourn ALL

- List of "Future Agenda Items" on Back -Future Agenda Items	Action	Who	When
KofC Free Throw	Wrap-up Report		April '10
Sync of PC By-Laws and Commission Manual	List / Report	unassigned	
Fellowship Golf Tournament & Buffet Dinner	Wrap-up Report	Mauricio Frye	May '10
Presentation – Becoming a Disciple of Christ	Presentation	Melissa Silvestro	June '10
<i>Monte Carlo Night</i>	<i>Presentation</i>	<i>Marla Johnston</i>	<i>June '10</i>
<i>Monte Carlo Night</i>	<i>Wrap-up Report</i>	<i>Marla Johnston</i>	<i>Sept. '10</i>
Mardi Gras Frisco St. Valentine's Dinner Dance	Presentation	KofC	TBD
36 th Annual Mexican Dinner & Cultural Days	Wrap-up Report	TBD	Nov. '10
Advent Program	Discussion	Fr. Larry	Nov. '10